

Approved For Release 1999/09/21 : CIA-RDP80-01240A000300110035-0

UNCLASSIFIED • CONFIDENTIAL SECRET

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	<i>Mr. [REDACTED]</i>		
2			
3			
4			
5			
6			

<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISPATCH	<input type="checkbox"/> RECOMMENDATION
<input type="checkbox"/> COMMENT	<input type="checkbox"/> FILE	<input type="checkbox"/> RETURN
<input type="checkbox"/> CONCURRENCE	<input checked="" type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE

Remarks:

*Attached is info.
re [REDACTED] Station
which you requested. If
you need more detail, I
can get it thru a trip 2 Hg.*

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

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OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS		DATE		INITIALS
1	Mr. Yale <i>[Signature]</i>				
2					
3	SS				
4					
5					
6					
<input checked="" type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE
Remarks:					
<p>The attached requests that [REDACTED] be changed from Class B to Class A and a Finance/Certifying Officer be assigned.</p> <p style="text-align: right;">Ruby</p>					
FOLD HERE TO RETURN TO SENDER					
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25X1A6a

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05 SEP 1973

S/S
eg

MEMORANDUM FOR: Deputy Director for Management and Services

SUBJECT : Request for Assignment of a Finance/Certifying Officer to the [REDACTED] Station in the Summer of 1974 25X1A6a

REFERENCES : (a) [REDACTED]-8591, dated 1 August 1973 25X1A6c
(b) Memo for DD/M&S fm D/Fin, dtd. 31 May 1973, Subj: Cost Benefit Study Relative to the Conversion of Selected Field Stations from Class B to Class A Accounting and Reporting Procedures

1. Action Requested: This memorandum requests your approval to reply affirmatively to the reference (a) request.

2. Basic Data:

a. The Chief of Station, [REDACTED] in the reference (a) dispatch (attached as Tab A) sets forth his case for requesting (1) assignment of a Finance/Certifying Officer who would also act as the Support Officer and (2) conversion of the station accounting system from Class B to Class A. 25X1A6a

25X1A6a b. [REDACTED] was one of the examples cited in reference (b), attached as Tab B, as representative of situations in which cost benefit factors would justify conversion from Class B to Class A. The cost benefit advantage of a [REDACTED] conversion is even more conclusive if as suggested by the Chief of Station it would obviate the requirement for an additional position. 25X1A6a

25X1A6a c. The size and volume of current financial activity of the [REDACTED] Station is generally comparable to the [REDACTED] Station which operates under Class A accounting and reporting procedures. Comparative data for these stations is provided in the attached Tab C.

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